

Sustainable Economic Enterprises of LA (SEE-LA)

A non-profit 501(c)(3) corporation

SEE-LA is an Equal Opportunity Employer

The Farmer's Kitchen

1555 N. Vine St. #119

Los Angeles, CA 90028

Employment Opportunity: **KITCHEN ASSISTANT MANAGER**

FULL TIME POSITION	[Position open until filled]
SALARY RANGE:	\$35,000 – 40,000
Benefits:	Medical-Dental insurance, Vacation & Holidays, 403b
REPORTS TO:	Farmer's Kitchen Manager

The *Farmer's Kitchen* is seeking a key member of their team: Kitchen Assistant Manager. If you are experienced and skilled and want the rare opportunity to make an important contribution to a healthier and more sustainable world, please apply.

The Farmer's Kitchen is a café as well as a commercial teaching and processing kitchen. The everyday functions include selling healthy prepared foods using fresh local ingredients primarily purchased from the farmers at the Sunday Hollywood Farmer's Market. In addition, the *Kitchen* will target the local population and offer programs in food and nutrition education, cooking classes, job-training, providing healthy lunches to local schools, and more.

Key responsibilities include

- Primary responsibility for Farmer's Kitchen food production and supervision of food production staff
- Planning and pricing menus, and standardizing production recipes using seasonal produce from the Hollywood Farmer's Market
- Ordering and tracking of food and supply inventories
- Planning and administering programs related to food production, such as the school lunch program
- Ensuring proper safety and sanitation in the kitchen

Experience Requirements:

- Minimum 3 years working in a supervisory role in a professional kitchen.
- Accredited culinary program graduate.
- ServSafe certified.
- Knowledgeable of professional kitchen management, purchasing, budgeting, and/or relevant experience. Must be able to train and manage kitchen personnel and supervise/coordinate culinary activities, including a culinary apprenticeship program, develop excellent relationships with the farmers and Hollywood Farmers' Market staff.
- Experience with controlling food and labor costs and menu planning. Must enjoy hard work and be effective with minimal supervision in a fast-paced multi-tasking environment.

Attributes for a successful candidate:

- Demonstrated leadership abilities and team-building skills.
- Proven ability to exercise good judgment while taking the initiative to resolve issues in a variety of situations.
- Genuine appreciation for food and a thirst for learning.
- Conversational Spanish.
- Public service minded with a passion for contributing to a program that will improve the quality of life of those around us by providing education and healthy food.

TO APPLY: Submit cover letter and resume to: SEE-LA, 6605 Hollywood Blvd, Suite 220, Hollywood, CA 90028

FAX: (323) 463-1062, Attn: Jared Call Email: jared@see-la.org